

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: June 10, 2020
Time: 4:00 p.m.
Place: Kingsburg Tri-County Health Care District
1425 Marion Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Lejf Knutson, Vice-Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

None

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 4:07 p.m. Members Rogers, Sanders, Dix and Nelson were present. There was a quorum to conduct business. Member Knutson arrived at 4:10 p.m.

Items #2 and 3: Public Comments and Presentations

There were no public comments.

Bill Matthews, with Safe Harbor Homes and Services attended the meeting via telephone conference to expound on the services the facility offers and answered questions the board had regarding his facility and how the district could best partner with them. He shared that the home now has 3 full time residents, and will be to provide a home for more once staffing is expanded.

Items #4 and 5: Approval of Consent Calendar

Lejf Knutson made a motion to approve all items on the Consent Calendar. Second by Tiffany Dix.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson
Noes: None
Absent: None
Abstain: None

Item #6: Resolution in response to COVID-19, review/ratification of expenditures since last Board meeting and continuation of related determination of local emergency

The district will be partnering with Valley Health Team and the Kingsburg Fire Department and offer free COVID-19 testing on June 11, 2020, at Fire Station #2. Fresno County is supplying all of the tests at no cost, and the district will be funding Valley Health Team and KFD personnel to administer the tests and process the paperwork at a cost of approximately \$5583.00. These funds will come from the \$100,000 originally designed by the board for COVID-19 related healthcare costs.

Discussion was held to amend the current resolution to include expenditures of up to \$5000.00 for portable hand washing stations to be placed around the community, per the request of the Kingsburg City Council. These funds will also come from the \$100,000 originally designed by the board for COVID-19 related healthcare costs.

Tiffany Dix made a motion to ratify the resolution to provide approximately \$5583.00 in personnel funding for COVID-19 testing, and funding of up to \$5000.00 for portable hand washing stations. Second by Gary Nelson.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson
Noes: None
Absent: None
Abstain: None

Discussion was also held on the second set of informational COVID-19 banners created by the KFD, at a cost of \$1050. These will be paid for with previously approved funds to educate residents regarding appropriate pandemic safety measures.

Item #7: Review, consideration and potential action on draft 2020 grant cycle grant agreements,

Discussion was held on how the board would like to fund projects in future years, and Member Dix mentioned the board being proactive in finding projects to fund rather than reactive and funding projects brought to the board via grant applications. Several ideas were looked at, including contributing to the cost of youth sport league registrations. No action was taken.

Item #8: Review, consideration and potential action on draft budget for the 2020-21 Fiscal Year

Chairman Rogers led a discussion regarding outstanding grant monies awarded in previous grant years which have not been requested by the recipient and subsequently dispersed by the district. These encumbered funds are causing the district to appear as if there are monies available than actually are. The board discussed options for having such funds noted in the yearly budget, as well as grant progress management, which Chairman Rogers will follow up on.

Item# 9: Consideration and potential action on remaining 2020 grant applications

Chairman Rogers and Moses Diaz led a discussion in funding the following grants with a lump sum payment, rather than a reimbursement arrangement:

- Young Life – Jr. High Campership Funds
- Kingsburg Joint Union High School District – Vape Detectors and Fill Station
- Kingsburg Fire Department – Ambulance Replacement
- Kingsburg Fire Department – Public Access AED/Community CPR Program
- Kingsburg Fire Department – Ambulance Equipment Program

All grants have a 1 year term, except the ambulance replacement, and end on June 30, 2021.

Lejf Knutson made a motion to fund all above listed grants with a lump sum payment and accept the grant agreements as drafted. Second by Tiffany Dix.

- Ayes: Rogers, Knutson, Sanders, Dix, Nelson
- Noes: None
- Absent: None
- Abstain: None

Discussion was held on the best way to partner with Safe Harbor Homes and Services. The board understands the limited number of residents living at the facility, but understands they have also been tasked with serving the undeserved. The board discussed the physical and mental health benefits of residents being outside and tending to chickens, gathering eggs, and cultivating plants in a greenhouse. Member Nelson suggested partnering with other organizations for design ideas, perhaps and educational field trips for younger students.

Lejf Knutson made a motion to fund a chicken coop and greenhouse, at a cost of \$25,000. Second by Tiffany Dix.

- Ayes: Rogers, Knutson, Sanders, Dix
- Noes: Nelson
- Absent: None
- Abstain: None

Item #10: Board member reports, updates and items of interest

Member Nelson shared his progress with encouraging better ground maintenance at the Crestwood facility. He has been in touch with Thomas Forse, Director of Plant and Environmental Services, who stated that he does not have time to properly care for the grounds due to his work load. Moses Diaz read the specific Kingsburg municipal code which requires grounds be maintained. Member Nelson will get quotes from at least two local lawn maintenance businesses and share them, as well as the board's concern, with upper management for Crestwood since dealing with Mr. Forse hasn't produced the desired results.

Item# 11: Staff and/or consultant reports and updates

Shereme informed the board that both Members Sanders and Knutson are up for re-election, should

they decide to run for another 4-year term. Candidate statements may be submitted to Fresno County after July 1, 2020.

Item #12: Adjournment

The meeting was adjourned at 6:30 p.m. The next regularly scheduled meeting will be held in the Kingsburg City Council Chambers on Wednesday, July 8, 2020 at 4:00 p.m.