

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: December 9, 2020

Time: 4:00 p.m.

Place: Kingsburg Tri-County Health Care District – Via live Cisco Webex Meeting
1425 Marion Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member
Todd Thompson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

None

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 3:58 p.m. Members Rogers, Sanders, Dix, Nelson, and Thompson were present. There was a quorum to conduct business.

Item #2: Public Comment

None

Items #3 and 4: Approval of Consent Calendar

Tiffany Dix made a motion to approve all items on the Consent Calendar. Second by Lori Sanders.

Ayes: Rogers, Sanders, Dix, Nelson, Thompson

Noes: None

Absent: None

Abstain: None

Item #5: Quarterly financial update and report on After Hours Urgent Care at VHT.

Ted Avena with Valley Health Team provided the board with a financial update. Member Rogers noted how pleased he was that VHT has managed costs so well. Visits for the quarter were up somewhat from the prior quarter; however, they are still down from pre-COVID-19 numbers.

Jeffrey Lawson updated the board on their marketing strategy. VHT is running a weekly ad in the Kingsburg Recorder, mailed out a postcard to local residents in October, continues to advertise via the electronic billboard between Kingsburg and Selma, and is working on a new television commercial.

Soyla Griffin informed the board that testing for COVID-19 is now being offered during Urgent Care hours. It is on a walk-in basis, with no phone call or appointment needed. Test results are taking 3-4 days due to the increased number of testing.

Item #6: Quarterly financial update and report on Kingsburg Fire Department grants

Fire Chief Daniel Perkins shared a very informative PowerPoint presentation with the board, and outlined where grant monies have, and are still, being spent. Progress photos of the new ambulance, provided by the manufacturer, were also shared. Chief Perkins expects the unit to be delivered toward the beginning of January, and stocked and ready for service by mid-February.

He explained each piece of equipment being purchased, and how it will benefit both the fire department and the community it serves.

\$359,000 - Ambulance Replacement
\$202,051 - Equipment

He also outlined the step-by-step process to get the AED/CPR program up and running. All fire personnel have been trained and are now Advanced CPR Instructors, student manuals have been purchased, as have new mannequins. Training is continuing.

\$103,550 - AED/CPR Program

Item #7: Resolution in response to COVID-19, review/ratification of expenditures and continuation of related determination of local emergency

The resolution re-ratifies expenditures from the original resolution, and states that the district is still in a state of emergency at both the county and state level. \$15,000 has been set aside for assistance with meals at the Herb Knight Community Center, with \$5000 being presented to them as of this date.

Tiffany Dix made a motion to accept amendment number ten of the Resolution in Response to COVID-19. Second by Todd Thompson.

Ayes: Rogers, Sanders, Dix, Nelson, Thompson
Noes: None
Absent: None
Abstain: None

#8: Update and potential action on landscaping areas-of-concern at Crestwood Healing Center

Moses Diaz updated the board on the November 25, 2020, response received from Laurie Schrum, general counsel for Crestwood, in regard to the ongoing landscaping issues. Member Dix expressed appreciation that Crestwood has acknowledged there are several issues needing to be rectified.

Crestwood proposes modifying the current landscaping by removing all liquid amber trees and replanting a variety of 15-gallon size young trees, removing the ivy and dead shrubs, and adding sprinklers to areas not currently being watered with sprinklers. Members Nelson and Sanders do not feel any living liquid amber trees should be removed.

Member Sanders will provide Moses with landscaping photos to send to Ms. Schrum prior to Crestwood submitting any plans to the city of Kingsburg for landscape renovations.

Chairman Rogers asked Shereme to reach out to Crestwood and request the original site plans which were shared with the public at a meeting that took place at the Catholic Church prior to the tenant taking possession of the facility. Moses Diaz will check his files to see if he has diagrams of proposed landscaping received during the same time frame.

Item #9: Review and consider updates and revisions to District's grant application form and grant policy.

The board discussed working on creating a PDF fillable form for grant applications. Members Sanders suggested reaching out to Reggie Gierke for assistance. Member Nelson also suggested having a PDF fillable form for the required pages 1-8 of the grant application. Shereme will reach out to Reggie.

Discussion was held on sending out grant season notification letters to non-profits as the district has previously done. Members Sanders shared that she felt it was important to notify as many organizations as possible about the availability of grant funds. Shereme will utilize the same form letter from last year and mail out notifications.

Chairman Rogers updated the board on budgeting appropriately for upcoming grant seasons.

Item #10: Discussion and reorganization of board officers

Lori Sanders made a motion that board positions be retained by current board members. Second by Tiffany Dix.

Ayes: Rogers, Sanders, Dix, Nelson, Thompson
Noes: None
Absent: None
Abstain: None

Discussion was held on the bylaws which state board members may hold more than one office. Arlie Rogers made a motion to appoint Member Sanders as Vice-Chairman. Second by Tiffany Dix.

Ayes: Rogers, Sanders, Dix, Nelson, Thompson
Noes: None
Absent: None

Abstain: None

Item #11: Authorize filing amended Statement of Facts with the California Secretary of State

Moses Diaz informed the board of the requirement to notify the California Secretary of State with updated board positions.

Lori Sanders made a motion to authorize Shereme to file an Amended Statement of Facts with the California Secretary of State.

Ayes: Rogers, Sanders, Dix, Nelson, Thompson

Noes: None

Absent: None

Abstain: None

Item #12: Approval of bank resolution: Updating signatories on accounts

Chairman Rogers and Shereme expressed concern that having only three signatories could pose a problem if two were sick or out of town. Member Thompson expressed interest in being an assistant treasurer, therefore adding a fourth signatory. It will be necessary for board members to go to Suncrest Bank to sign the signature cards, due to board meetings being held virtually.

Tiffany Dix made a motion to approve member Thompson as the assistant treasurer. Second by Lori Sanders.

Ayes: Rogers, Sanders, Dix, Nelson, Thompson

Noes: None

Absent: None

Abstain: None

Item #13: Update and potential action on request to SCO for audit partner rotation waiver

Shereme received notification via email that a waiver has been granted for three years. An engagement letter has been sent to Rick Jackson.

Item #14: Discussion on potential locations for upcoming board meetings

The board discussed, and agreed to, continuing with virtual board meetings for the next 1 to 2 months due to COVID-19 issues.

Member Nelson asked if it would be possible for board members to receive presentation packets prior to board meeting days. It was decided that all presentations must be to Shereme by the Friday board packets are sent out, or the presentation will be removed from the agenda.

Item #15: Board member reports, updates and items of interest

Member Sanders shared an emergency response event she witnessed at Crestwood, approximately three weeks ago. Three Kingsburg Police vehicles, a Kingsburg firetruck, ambulance and first responders,

two undercover vehicles and officers, and Fresno County Sheriffs responded to the back entrance of Crestwood. A Kingsburg officer, with what appeared to be a long rifle, with another officer holding a shield, entered the facility, along with fire department personnel. Minutes later, first responders came back out with a Crestwood patient strapped to a cot, and loaded him into the ambulance. The ambulance and at least one patrol vehicle headed south toward the freeway. This event lasted approximately 45 minutes.

Shereme called the police station and was advised that the gun was not a rifle, but a pepper gun. She was told a patient had become unruly and refused being transported for treatment so emergency backup was requested. No police report has been created as of the date of this meeting, so Shereme will reach out to directly Police Chief Dadian. Chairman Rogers also emailed the Police Sargent inquiring about the incident but has not received a response.

Member Nelson inquired about a requirement per the CUP that Crestwood report on the status of patients. As stated, in item number 46 of the 2014-2 Conditional Use Permit Conditions of Approval, the facility is to report to the City Manager, on a biannual basis, a status report on the admission status, or primary diagnosis, of each patient at the facility. Shereme will follow up with Alex Henderson to obtain copies of these documents, as well as research past minutes. Each quarter, starting in 2021, member Thompson will request and obtain reports from both the Kingsburg Fire Department and Kingsburg Police Department listing all calls for service to the Crestwood facility.

Member Sanders asked if the board can request courtesy notification of any citation(s) given to the facility by the city. Moses Diaz advised that this type of facility can be cited with a public nuisance lien if the city has documentation to prove the facility has become a drain on the city's emergency services. Member Sanders refreshed the board's memory that during early talks with the city Crestwood stated that they would not be using the city's emergency resources for transporting patients, etc.

Item #16: Staff and/or consultant reports and updates

Shereme provided the timeline for Form 700's to be filed for both current and incoming board members. She also gave each board member the date by which they must complete required ethics training.

LAFCO reached out and is still in the process of updating our district map boundaries.

Item #17: Adjournment

The meeting was adjourned at 5:20 p.m. The next regularly scheduled board meeting will be on Wednesday, January 13, 2020, at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary