

# MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: April 10, 2019  
Time: 4:00 p.m.  
Place: Kingsburg City Council Chambers  
1401 Draper Street  
Kingsburg, CA 93631

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## Members Present:

Arlie Rogers, Chairman  
Lori Sanders, Secretary  
Member Tiffany Dix, Treasurer  
Gary Nelson, Member

## Members Absent:

Lejf Knutson, Vice-Chairman

## Also Present:

Moses Diaz, Attorney  
Shereme Watson, Administrative Clerk, Deputy Secretary

## **Item #1: Call to Order and Roll Call**

The meeting was called to order by Secretary Lori Sanders at 4:00 p.m. Members Sanders, Dix and Nelson were present. Member Rogers was running late and arrived at 4:10 p.m. Member Knutson was absent. There was a quorum to conduct business.

## **Item #2: Public Comment**

No public comment.

## **Items #3 and 4: Approval of Consent Calendar**

Tiffany Dix made a motion to approve all items on the Consent Calendar. Second by Gary Nelson.

Ayes: Sanders, Dix, Nelson  
Noes: None  
Absent: Rogers, Knutson  
Abstain: None

## **Items # 5 - 10: Presentations**

Sunny Gill and Theresa McGee with Valley Health Team provided an update on usage at the After Hours Urgent Care Center. Their information included a spreadsheet with Patient Satisfaction Survey results as well as a productivity chart. 168 patients were seen in the first 21 days of operation. Members Dix and Sanders asked if zip codes/place of residence for patients were being tracked, and what types of insurance were being used. VHT will begin gathering those statistics to present to the board in the future.

Presentations from grant applicants were provided for the following organizations:

Kingsburg Youth Baseball Association – Steve Ramirez and Jason Garcia  
Crandell Swimming Complex – Adam Casteneda  
Clay School – Catherine Hambleton  
Safe Harbor Homes – Bill Matthews  
Kingsburg District Chamber of Commerce – Debra Forbes and Kaitlyn Castaneda

### **Item #11: Update report on school site clinics**

No action taken.

### **Item #12: Discuss participation in the Swedish Festival**

Member Nelson suggested the board take part in the parade. Discussion was held about walking with the new ambulance that was purchased with district funds. Discussion was also held about signage to be displayed during the event.

### **Item #13: Review and approve resolution setting compensation for Administrative Clerk**

A resolution will be ready at the May 2019 meeting to finalize transitioning the clerk position from that of an independent contractor to district employee. Payroll services have been secured with Sandra Helm, CPA. The Workers' Compensation Insurance and Employer's Liability Policy has been purchased with AmGUARD, through Kingsburg Insurance.

### **Item #14: Discuss and approve membership to the City Clerks Association of California for Administrative Clerk**

Tabled until the May 2019 meeting.

### **Item #15: Approval of destruction of files on Records Destruction Spreadsheet**

There is no spreadsheet ready to approve due at this time.

**Item #16: Board member reports, updates and items of interest**

Shereme will be getting quotes from companies who recycle x-rays for their silver content. Member Sanders suggested the board use the funds derived from recycling the silver to put a drinking fountain/bottle filling station outside Kingsburg City Hall, as the fountain placed there in 1980 by the KHS FFA Club was removed quite some time ago.

**Item #17: Staff and/or consultant reports and updates**

None.

**Item #18: Adjournment**

The meeting was adjourned at 6:50 p.m. The next regularly scheduled meeting will be held May 8, 2019 at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary