

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: December 11, 2019
Time: 4:00 p.m.
Place: Kingsburg City Council Chambers
1401 Draper Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Lori Sanders, Secretary
Gary Nelson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

Lejf Knutson, Vice-Chairman
Tiffany Dix, Treasurer

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 4:00 p.m. Members Rogers, Sanders and Nelson were present. There was a quorum to conduct business.

Item #2: Public Comment

None.

Items #3 and #4: Approval of Consent Calendar

Gary Nelson asked that the grant dollar amounts be added to the December 2019 special minutes on the Crandall pool project.

Member Sanders made a motion to approve all items on the Consent Calendar, with grant figures included within the minutes for the special meeting. Second by member Nelson. Member Rogers abstained.

Ayes: Sanders, Nelson

Noes: None

Absent: Knutson, Dix

Abstain: Rogers

Item #5: Presentations

VHT representative Ted Avena presented the board with a financial update, number of patients seen at the urgent care facility, and payer mix. The facility is close to being on track with seeing a minimum of 1 patient per hour, with 672 patients being seen since it opened in March of 2010. Member Rogers asked about marketing and advertising, and member Nelson suggested VHT using a variety of promotions to increase use. Member Sanders noted she sees many questions on Kingsburg Facebook pages where residents ask if the facility has x-ray capabilities. She feels the community is expressing, via these messages, that not having an x-ray machine is hindering use. The committee requested VHT reach out to residents with additional advertising, and Member Nelson asked that VHT return at the January 2020 meeting to report back. Member Rogers suggested the board may need to take on advertising.

Ted Avena stated the new VHT facility being built in the business park has a projected construction start date of January 2021. The property has been purchased by VHT.

Items #6 and #7: Closed Session

Tabled until the January 2020 meeting.

Item #8: Review and approve the audited financial statement(s) for FY 2018-19.

Tabled until the January 2020 meeting.

Item #9: Review and approval of Crandell grant agreement amendment.

City Manager Alex Henderson reported that city council members request the following revisions to the amended 2020 pool plaster rehabilitation grant agreement:

1. In addition to \$184,937 the board is contributing toward the city's 50% financial responsibility for the current rehabilitation project, and \$115,036 the board is willing to allow the city to borrow from the KTHCD/Crandell Reserve Fund, the city wants access the entire \$250,000 to be held in KTHCD/Crandell Reserve Fund. The purpose of this reserve fund is to assist with the city's financial responsibility for the next rehabilitation project 15-20 years down the road. This reserve fund is to be established and managed by the high school.

2. Request a repayment plan of 15-20 years to repay monies used for the current project from the reserve fund;
3. Clarity that the board will not require interest on monies used for the current project from the reserve fund;
4. Clarification within the grant agreement that the reserve fund will be credited toward the city's 50% financial responsibility for the next plastering rehabilitation project;
5. Requests the city create and manage the reserve fund instead of the high school.

The board agrees to the following changes to the amended grant agreement:

1. Permit the city to use up to \$185,000 from the reserve fund for the 2020 rehabilitation project;
2. Repayment period to be no longer than 5 years;
3. Grant agreement to specifically state monies in the KTHCD Reserve Fund will be used for the city's 50% financial responsibility toward the next replaster rehabilitation project.

Due to the time sensitivity of the pool project, the board discussed allowing Chairman Arlie Rogers to sign the second amended grant agreement prior to the next KTHCD board meeting if the city accepts the agreement.

Members Sanders made a motion to allow Chairman Rogers to sign the second amended grant agreement prior to the January 2020 board meeting, if necessary. Second by member Nelson.

Ayes: Rogers, Sanders, Nelson

Noes: None

Absent: Knutson, Dix

Abstain: None

Item #10: Review and consider updated and revisions to District's grant application form and grant policy

Discussion was held on revisions to the grant application form and grant policy. Member Nelson made a motion to accept the changes to both documents. Second by member Rogers.

Ayes: Rogers, Sanders, Nelson

Noes: None

Absent: Knutson, Dix

Abstain: None

Item #11: Consider City of Kingsburg’s request for extension to provide quarterly grant report for Athwal Park

Due to requests made by board member Gary Nelson for copies of all orders and receipts for the Athwal Park project, City Manager Alex Henderson requested more time to gather the documents.

Member Sanders made a motion to grant the extension. Second by member Nelson.

Ayes: Rogers, Sanders, Nelson

Noes: None

Absent: Knutson, Dix

Abstain: None

Item #12: Approval of destruction of files on Records Destruction Spreadsheet, related to resolution and written staff report on status of remaining boxed records

Tabled until January 2020 board meeting.

Item #13: Reports and other items of interest

Lori Sanders asked if anyone had heard the progress of larger signage on the ambulance the district purchased. Shereme Watson will follow up with Fire Chief Perkins.

Moses Diaz suggested the board on perform a bylaw review and evaluate board member positions for the 2020 term at the January 2020 board meeting.

The board discussed the possibility of placing a more permanent sign at the After Hours Urgent Care over the current banner. Gary Nelson will look into the electrical status of the sign at the facility and Lori Sanders will look into costs.

The meeting was adjourned at 6:15 p.m. The next regularly scheduled board meeting will be on Wednesday, January 8, at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary